

To: Chairman & Members of the Salcombe Harbour Board  
(Cllrs R J Carter, M J Hicks, KRH Wingate and S A E Wright)  
Co-opted Members – Mr G Burrell, Mr C C Harling,  
Mr H Marriage, Mr M Mackley, Mr A Thomson and Mr M Taylor)

Our Ref: CS/KT

cc: Remainder of Council for information  
Usual press and officer circulation

5 July, 2013

Dear Member

A meeting of the **Salcombe Harbour Board** will be held at **Cliff House, Salcombe** on **Monday, 15 July, 2013**, at **2.30 pm** when your attendance is requested.

Yours sincerely

Kathryn Trant  
Member Services Manager

<p><b>FOR ANY QUERIES ON THIS AGENDA, PLEASE CONTACT KATHRYN TRANT THE SENIOR MEMBER SUPPORT OFFICER ON DIRECT LINE 01803 861185</b></p>
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## **A G E N D A**

1. **Apologies for Absence;**
2. **Minutes** - to approve as a correct record and authorise the Chairman to sign the minutes of the meeting of the Board held on 20 May, 2013 (pages 1 to 5);
3. **Urgent Business** - brought forward at the discretion of the Chairman;
4. **Division of Agenda** - to consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information;
5. **Declarations of Interest** – Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests, they may have in any items to be considered at this meeting;
6. **Public Question Time** – a period of up to 15 minutes is available to deal with questions from the public;
7. **Feedback from Harbour Community Forums** – to receive verbal reports from Board Members who attend the Harbour Community Forums on behalf of the Board;

8. **Code of Conduct Dispensation** – oral update from the Deputy Monitoring Officer;
9. **Annual Report** – a report to present the Harbour Board’s Annual Report (pages 6 to 39);
10. **Year End Budget Report** – a report which advises Members of the Harbour’s final trading position in 2012/13 together with brief details of the main variations from the original budget (pages 40 to 51);
11. **Performance Management** – to consider a report which reports the Harbour’s performance against agreed Performance indicators (PIs) (pages 52 to 63);
12. **Matters for Future Consideration** – to consider a report which identifies matters for future consideration by the Harbour Board (pages 64 to 67).

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**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER**

**THIS AGENDA HAS BEEN PRINTED ON ENVIRONMENTALLY FRIENDLY PAPER**

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